**Course Name:** Basic Training Course for SmartLab

**Duration:** 5-days

**Dates:** August 5-9, 2019

**Course Times:** 9 a.m. – 5 p.m.

**Location:** Rigaku Europe SE, Neu-Isenburg Office
Hugenottenallee 167, 63263 Neu-Isenburg, Germany

**1. HOW TO ENROL**

- Complete the registration form and send via E-mail through to rese@rigaku.com, acknowledgement will be faxed or e-mailed back to you.
- Final confirmation of your booking and all details of the course will be faxed or e-mailed to you only on receipt of full payment for the course.
- Form to be completed by each attendee.
- The number of places is limited.

**2. CONDITIONS OF REGISTRATION**

- Cancellations are accepted in writing and without penalty up to 14 days prior to the start of the training.
- Delegates cancelling in writing between 7 and 14 days prior to the start of the training will be liable for 25% of the training cost.
- Delegates cancelling in writing less than 7 days prior to the start of the training course will be liable for 50% of the training cost.
- Full payment needs to be received by Rigaku Europe SE prior to the training in order to secure booking.
- In case of insufficient delegates for the training, Rigaku Europe SE may cancel this course. In this case, registered delegates will be notified, and any payments will be returned.
- For price information please contact rese@rigaku.com
- Fees for the Training Classes include participation in Training Class, the Course Material, and refreshments. Upon Customer’s request, we will be happy to provide referrals for local hotel accommodation.

**Comments:**

Training will be held with at least two members of the Application team.
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ATTENDEE INFORMATION

Title: First name: Family name:
Company name:
Job title:
Postal address (optional):
Tel: Fax: Mobile:
E-mail:
Special requirements (meal, food allergies, taxi, hotel booking):
Company VAT ID Number (only EU countries)

GDPR Privacy Notice
When contacting us and submitting personal data to us, you may have certain rights under the General Data Protection Regulation (GDPR) of the European Union and other laws. Our privacy policy is outlined here: rigaku.com/en/privacy

*Double Opt-In Requirement
Per GDPR, company – such as Rigaku – collecting business cards or using this form must follow up with eMail(s) obtaining consent from you before your details can be added to our databases. You will thus receive one or more eMails asking you to confirm consent to this original information request.

☐ I have read and agreed to all the conditions of enrollment and payment as stipulated in this registration form.

Please mail this form to rese@rigaku.com